



Chatuge Village Community Association, Inc.
P.O. Box 738
Hayesville, NC 28904

Application for Driveway (new, addition or improvement)

Name/Owner (print) _____ Date: _____

Address and Lot Number: _____

- ☐ Submit Site plan of driveway (if associated with new dwelling or out-building/garage construction, this may be included in Site drawing provided with CVCA Building request application)
- ☐ Culvert required? If yes, provide drawing indicating location and water flow

I, _____ (Owner's signature), hereby state the above information is true and correct and that new construction will be in accordance with plans &/or drawings submitted.

Return permit to: _____ (Name)
_____ (Address)
_____ (City, State, Zip)
_____ (email address)

An **Impact fee of \$250 payable to CVCA** is **due prior to the start of any work**. This fee is levied to compensate CVCA for items such as wear and tear from heavy equipment on Village roads. Culvert placement and maintenance is the responsibility of owner.

Check #/Payment method: _____ **Paid by:** _____

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To be completed by Board of Directors

Impact Fee paid by: _____

Date payment received & type of payment: _____

- ☐ The above owner _____ has supplied requested information & paid the driveway impact fee and therefore is granted the right to start driveway installation in Chatuge Village Community at the above location.
- ☐ The above owner _____ has *not* supplied requested information & paid the impact fee. Therefore, this request is DENIED and construction in Chatuge Village at the above address/location is prohibited until required items have been submitted *and* approved.

By: _____ Date: _____
(Board Member Name, Signature & Position)

Please **mail this application and Payment to the address on letterhead above**. For quickest turnaround, scan completed application and send via email to CVCABoard@chatugevillage.org A signed copy of this application will be returned within 30 days of receipt.

The **above proposed construction is subject to all Covenants and Restrictions (C&R)** of the Chatuge Village Community Association and only satisfies the requirements and restrictions of the CVCA C&R. It is the **owner's responsibility to abide by all NC state and local (Clay County) requirements, ordinances & building codes.** (Revised November 2025)